

# Library Board Minutes

May 13, 2024

Hoesch Memorial Library Board of Trustees met on Monday May 13, 2024 at 10:30 a.m. Present were Don Jardon, Bryan Lubeck, Cathy House, Mary Jo Radil, Pam Miller, Keri Anderson, Library Director and visitor Jennifer Roethke, library clerk.

Don Jardon called the meeting to order at 10:30 a.m. with attention given to the Open Meeting Act posted on the conference room wall.

Minutes of the previous meeting were read. Bryan made the motion to approve the minutes as read. Second by Mary Jo. Motion carried.

Warrants for payment of bills for were reviewed. Mary Jo made the motion to approve the warrants for payment, seconded by Cathy. Motion carried.

The following warrants were paid:

Keri Anderson	3,113.30
Jennifer Roethke	448.44
Anna Brooks	313.50
Amazon (Books)	359.01
Amazon (DVDs)	131.33
Amazon (Supplies)	14.29
Jennifer Roethke (Travel/Meal)	10.00
Keri Anderson (Book)	13.90
NPPD (Electricity)	54.83
Reliable Pest Control (Bldg. Maint.)	90.00

Circulation statistics and Budget statistics were reviewed.

Don questioned the lack of magazines. In particular “National Geographic”. Keri and Jennifer reported that magazines aren’t looked at much at all in the library and if checked out, they are mostly checked out on Libby. They have tried some new free subscriptions and do receive donations of magazines from patrons.

## **Old Business:**

Keri reported the telephone service switch from Frontier to Pinpoint has been made. Frontier’s final billing was more than expected. Keri is trying to contact them which has been difficult. Pinpoint now is providing the library Internet (free), telephone and fax.

Also, because of the moving of copiers from City Office to Library to Golf Course the copy count and charges to specific offices may need to be adjusted.

Keri reported that Anna Brooks has worked in well with the library and staff as the new part-time clerk.

### **New Business:**

Discussion concerning 2024-2025 library budget for Salary and Wages ended with Mary Jo making the motion that the director be given a 3% increase in salary (or whatever the cost of living increase for the other city employees will be), and a 50 cent per hour increase for the part-time staff. Cathy seconded the motion. All in favor.

Keri gave us all copies of the Community Needs Response Plan for the library to review so we can be ready to discuss and make necessary changes.

Plans and work for the Summer Reading have been keeping Jennifer and helpers busy.

### **Other Business**

The seed library has been moved to the Extension Office in the courthouse.

The Friends of the Library will be meeting and buying a rosebush to add to the one in memory of Virginia McKelvie donated by Kristi Heft, Lisa McKelvie McCue, and the class of 1978 . The plan is to put them between the statue and flag pole.

Keri expressed appreciation for the volunteer and friends work with cleaning inside, plants outside, Stephanie Adams for Generations and Pat Mattison's help with obituaries.

There is a need for a diaper changing station, but they are thinking a grant might cover the cost for that.

### **Adjournment**

The next meeting will be held Monday, June 10, 2024 at 2:00 o'clock p.m.

As there was no other business, Cathy made the motion to adjourn, second by Mary Jo. Motion carried.

Respectfully,

Pam Miller, Secretary